

For new Faculty Members

Name: _____

Type of Contract: - Full Professor
- Associate Professor
- Assitant Professor
- Visiting Professor
- RTD (Ricercatore a tempo determinato)
- AR (Assegno di ricerca)
- PhD Student
- Student
- Guest

Faculty: _____

Start of Contract: _____

End of Contract: _____

Room: _____

Before leaving the University the equipmment/goods needs to be returned to the responsible deparment.

Telefon: yes no Number: _____

Returned on _____ to _____ (signature ICT)

PC: yes no Name: _____

Returned on _____ to _____ (signature CS-Tech)

Notebook: yes no Name: _____

Returned on _____ to _____ (signature Purchasing)

Mobile: yes no Type: _____

Returned on _____ to _____ (signature Purchasing)

Keys: yes no Rooms: _____

Returned on _____ to _____ (signature CS-Secreteriat)

Card: Student/Campus/Guest Number: _____

Returned on _____ to _____ (signature CS-Secreteriat)

Books: yes no Quantity: _____

Returned on _____ to _____ (signature Library)

Other items: _____

Returned on _____ to _____ (signature Personell Office)

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